

Town of Paoli
Minutes of the Regular Session
Tuesday, April 2, 2024

The Paoli Town Council met in Regular Session at 6:00 o'clock P.M. on the above date. President, Bobbie Bostock led the Pledge of Allegiance. Present were Donna Dillard, Arla Jean Frazier, Mylea Pluris, and Bobbie Bostock. Councilman Theron Owen was absent. Also in attendance were Clerk-Treasurer Beth Jones and Town Attorney Hunt Reynolds.

Motion to approve the March 19, 2024 minutes was made by Mylea Pluris and seconded by Arla Frazier. In a 4-0 vote, motion passed.

Under Old Business, Eric Parsley with Commonwealth Engineers, presented Pay Application #25, which is the final pay application for Division B of the Waste Water Treatment Plant to Reynolds Construction in the amount of \$262,642.27. Motion was made to approve the pat application by Mylea Pluris and seconded by Arla Frazier. In a 4-0 vote, motion passed.

Under New Business, Paoli Volunteer Fire Department Chief Mark Jones presented a proposal for the purchase of a 2024 Chevy Silverado with a slide out cargo bed to replace the current 2007 first responder Tahoe which is having lots of issues do to the age of the vehicles. John Jones in Salem currently has this vehicle. The cost of the vehicle is \$56,110.00 plus \$30,733.00 for the fabrication. With a municipal discount, the total costs would be \$83,243.00. Currently, the Paoli Volunteer Fire Dept. has a balance of \$167,912.00 in their LIT fund and \$113,040.00 in the EDIT fund. Chief Jones would like to use \$60,000.00 from his LIT fund and \$23,243.00 from his EDIT to purchase the vehicle. Lead time on getting the vehicle is 2 ½ to 3 months. Councilwoman, Donna Dillard asked if he would sell the 2007 Tahoe and where the money would go if sold. Chief Jones stated that it could be sold or given to another department to use, whatever the council wanted to do. If sold, the money would have to go back into the fund that the 2007 was purchased from, so that would take some time to research that. A motion was made by Arla Frazier to approve moving forward with the purchase and seconded by Donna Dillard. In a 4-0 vote, motion passed.

Attorney Hunt Reynolds presented information concerning Tax Abatements. Anopro, LLC filed their SB-1 form in the Clerk Treasurer's office on April 2, 2024 and will need to be set for hearing. It will be set for hearing at the April 16, 2024 Council Meeting and Attorney Reynolds will get the Notice published. Next, Attorney Reynolds presented the CF-1 Form for Dubbs LLC which is in compliance and recommended council approve. Motion was made by Mylea Pluris to approve and seconded by Arla Frazier. In a 4-0 vote, motion passed. The next CF-1 Form presented was for Electricom LLC, which is in compliance. Motion was made by Mylea Pluris to approve and seconded by Donna Dillard. In a 4-0 vote, motion passed. The final CF-1 form presented was for Green Acres Golf LLC which is also in compliance. Attorney Reynolds recommended approval and have Vice President, Mylea Pluris sign this CF-1 form. Motion was made to approve by Mylea Pluris and seconded by Arla Fraizer. In a 3-0 vote, with Councilman Bobbie Bostock abstaining, motion passed.

The next item on Attorney Reynolds report was the Airport Board meeting which took place on March 27, 2024. The Airport Board recommended a 5th member be added to the board. Adding a 5th member is at the discretion of the Town Council and if added, would require an amendment to Ordinance 2001-01. Motion was made by Donna Dillard to table this matter. There being no second to this motion, motion died. Motion was then made by Mylea Pluris to add the 5th member to the Airport Board and it was seconded by Arla Fraizer. In a 3-1 vote, with Donna Dillard voting nay, motion passed. Council President, Bobbie Bostock stated they would wait until next meeting to appoint a 5th member.

Attorney Reynolds presented information concerning the updated employee handbook. Updates were made on November 15, 2023 and Attorney Reynolds asked Clerk Jones if she could confirm that this updated version had not been voted on by previous council and she confirmed that it had not. Attorney Reynolds read through the federal updates

that had been made. Attorney Reynolds also stated that he and Attorney Lyn Tucker Fullen had reviewed the updates and recommend the council approve. All employees will need a copy of the updated handbook and will need to sign acknowledgement of that. Councilwoman Donna Dillard made a motion to table this so she could go through it to compare the changes. A brief discussion was held concerning this. There being no second to her motion to table the matter, motion died. A motion was made by Mylea Pluris to approve the updated handbook and seconded by Arla Fraizer. In a 3-1 vote, with Donna Dillard voting nay, motion passed.

The last item on Attorney Reynolds report was the 2nd quarter Electric Tracking Factor. Based upon these established power cost tracking computations, a change per kilowatt hour of approximately \$-0.000765 will be applied for all bills of the next practical consumption period following the effective date of change in the tracker. This amounts to a decrease of approximately -\$0.77 for every 1,000 kilowatt hours consumed. Motion was made to approve by Mylea Pluris and seconded by Arla Fraizer. In a 4-0 vote, motion passed.

Clerk Treasurer Jones presented Parade Permits to the council. The first one was for Tri-Kappa for June 6-8, 2024. Motion was made to approve by Arla Frazier and seconded by Donna Dillard. In a 4-0 vote, motion passed. The second parade permit was for the Sheriff's Dept. for the Rick Magill Memorial Clothe A Child/ Shop with a Cop for 4-12-2024 and 9-13-2024. Motion was made to approve by Mylea Pluris and seconded by Arla Frazier. In a 4-0 vote, motion passed.

Next, Clerk Treasurer Jones presented to the council the Cybertrack Assessment Report for the Town of Paoli that she, Councilwoman Mylea Pluris and IT Representative Sam Klawitter had been working on since December, 2023. She stated no action needed to be taken on this right now, however, she suggested council review the Assessment Summary because they may need to address this down the road.

Clerk Jones stated that the past couple of weeks she had been getting several calls concerning cemetery lots at the 3 cemeteries that the town is over. One call was from an individual who had purchased a plot back in 2017 but no longer wants to use that plot and wanted to know if her \$100 could be refunded to her. Bobbie Bostock asked Attorney Reynolds to check to see if that is okay to do. There is a folder with information, but not sure it has been kept up to date. She suggested seeing if we could get a few volunteers to work on getting the maps and the information up to date so she knows what plots are available. She has contacted a few people to try to get more information about the plots, but has not had much success with it. Further discussion was held concerning this and it was suggested maybe getting a committee together to research this and try to get the records updated. Councilwoman, Mylea Pluris also mention the clean up that is scheduled this Saturday, April 6, 2024, that Karen Padgett is doing. Pluris stated that it was going to cost \$2500.00 for the cleaning solution to do all three cemeteries and she suggested the town reimburse Karen Padgett for that. Motion was made by Donna Dillard to approve reimbursing the \$2500 to Padgett. Motion was seconded by Mylea Pluris. In a 4-0 vote, motion passed. Clerk Jones reminded the council that the first council meeting in May would be the same day as the Primary Election. It was decided to change the first council meeting in May to Wednesday, May 8, 2024 at 6:00 P.M.

Clerk Treasurer, Beth Jones, presented to the council her recommendation to hire Jamie Moffatt to fill this position in her office starting at the rate of \$15.00 per hour, with a start date of April 22, 2024. Motion to approve was made by Mylea Pluris and seconded by Arla Frazier. In a 4-0 vote, motion passed.

Utility General Foreman, Scott Rutherford, shared with the council a flyer that employee, Wesley Reynolds had prepared for the Water Service Line Identification process. He asked for approval to post this flyer on town Website and possibly put a note on utility bills to get the information out to our residents so they can help us with identifying lead in the water lines. It was also suggested that we order photo ID badges for the workers so there is no confusion about who they are when they are going to the residents houses to get the information for this project. Council President, Bobbie

Bostock told Utility General Foreman, Scott Rutherford to go ahead and order the badges. After reviewing the flyer, Attorney Reynolds stated that it would be fine to post the flyer. Next, Rutherford reminded the council of the meeting on Thursday, April 11th at 10:00 A.M. at the culvert on highway 150 east. He also reminded everyone of the Spring Clean Up the week of April 15th through the 18th. The departments are getting things ready for this process.

The last item of business that Utility General Foreman Rutherford presented was a complaint form that Donna Dillard had brought to him concerning damage that was done at Best Treasurers Business. The business owner thought that the trash truck had done some damage while emptying the dumpster on their property. Mr. Rutherford had the employees take the trash truck out there and see if there were any problems getting to the dumpster to empty it and there were none. Mr. Rutherford also stated that he had received a phone call from the property owner the night before and was told that he had discovered after looking on google earth, that the damage had been done prior to them buying the property in 2018 so this was no longer an issue. Further discussion was held concerning the complaint form that was turned in. This was not an approved form and in situations like this, Attorney Reynolds stated that the Town Clerk Treasurers office would need to be notified because of insurance liability.

Code Enforcement Officer, Benji Farris, presented his report. He issued a building permit for 200 Teaford Avenue for a garage addition. He had two property complaints concerning clean up. One at 612 W. Main Street and one at 415 N. Helm St. In the absence of Police Chief Randall Sanders, Mr. Farris also presented the monthly report for the Police Department.

Park Director, David Grimes stated that little league practice had started on April 1, 2024. In the past they have held 2 practices per field per night, but this year they are having 3 practices per field per night. He thanked Scott Rutherford and the electric crew for getting the walking trail lights back on. Grimes also informed the council that the sign at JC park that is behind Hucks was damaged but has been replaced with a smaller metal sign. Also, two of the sponsorship signs at the other park had gotten damaged when the tornado came through and those have been repaired and will be going back up soon. They have had one tournament so far this season, but many more scheduled throughout the summer. Grimes also gave an update on the Veteran's Memorial project. They are making good progress. All the money so far has come from donations.

Councilwoman, Donna Dillard, shared information about the upcoming Orange County Community Foundation Resource Day on April 13, 2024 at the Community Building. She suggested the town have a booth setup at the event and possibly do a sponsorship for the event. Discussion was held concerning whether the town could do a sponsorship and Attorney Reynolds said he would check into that. Arla Frazier asked Donna Dillard if any of the other towns in the county were doing a sponsorship and she stated not as of yet. Attorney stated that the town could do a donation. Council President Bobbie Bostock stated that if you make a donation for one, then you will have to do that for everyone who asks. After further discussion, Donna Dillard made a motion to have a booth for the Town of Paoli at the Orange County Community Foundation Resource Day. There being no second, motion died.


Council President, Bobbie Bostock, called for an Executive Session to be held on April 10th, 2024 at 5:00 P.M. to address employee issues.


Mylea Pluris asked if there had been any updates concerning the Paoli Fest and David Grimes said he had not heard of any updates concerning rescheduling. She also asked Attorney Reynolds about Insurance waivers for the people helping with the cleaning of the headstones at the cemetery on Saturday, April 6th, 2024. He said he would get them to Karen Padgett.

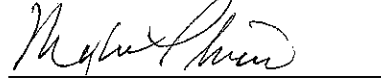
Clerk Treasurer Beth Jones presented the adjustments for the month of March in the amount of \$2,028,927.01 Motion to approve the adjustments was made by Mylea Pluris and seconded by Arla Frazier. In a 4-0 vote, motion passed. Clerk Jones then

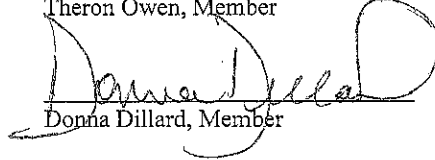
presented the claims from March 20, 2024 through April 2, 2024 in the amount of \$1,097,928.29. Motion to approve was made by Mylea Pluris and seconded by Arla Fraizer. In a 4-0 vote, motion passed.

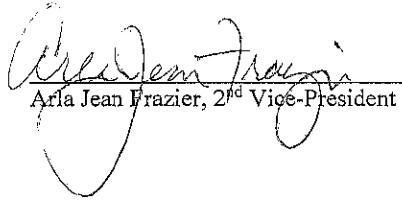
There being no further business, Motion was made by Mylea Pluris to adjourn and seconded by Arla Frazier. In a 4-0 vote, motion passed and meeting adjourned at 7:24 P.M.


Bobbie Bostock, President

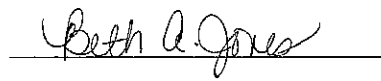

Theron Owen, Member


Myles Pluris, 1st Vice-President


Donna Dillard, Member


Arla Jean Frazier, 2nd Vice-President

ATTEST:


Beth A. Jones